

My career began as a residential interior designer in Lawrence Kansas in 2004. After moving to California in 2006 I joined the commercial field as a project manager, overseeing jobs from conception to construction. In 2010 Woodland Park, Colorado became my home. I joined Teller County Building Department as a plans examiner. I am offering my extensive experience in architectural design, drafting, code study, & community development services to all design professionals, contractors, and homeowners.

Employment History:

Teller County Community Development Services – Woodland Park, CO 2011-2018

Plans Examiner/Manager

- Examined residential & commercial building plans for compliance with adopted construction codes, and issued permits.
- Coordinated adoption and implementation of new building codes, & changes/clarifications to current codes.
- Coordinated plan review & internal procedures, including approvals with relevant county departments.
- Assisted builders, contractors, architects, designers, drafters, owners, and general public with Federal, State and local codes and regulations, responded to inquiries/questions regarding all construction questions.
- Managed a multi-project workload and supervised the front office staff to ensure timely & effective project submittal & review services.
- Supervised, coordinated, and reviewed contractor packets for Board of Review, helping contractors to get their license.
- Established procedures to ensure efficient plans submittal process and effective permit record keeping.

Ryan Oldham Architects - Fullerton, CA 2010-2011

Graphic Designer/Drafter

- Assisted in graphics and 3D renderings, construction plans, and specifications.

Adrian Gaus Architects, Inc. - Redlands, CA (AC-6 Collaborative) 2009-2010

Project Coordinator

- Assisted in all phases of civic and community projects, with primary responsibility for planning, design, construction documents, specifications, finish selection, and design presentation material.
- Worked closely with city officials in order to design projects that meet the firm's strong commitment to sustainable design, quality, financial budget, and timetable.
- Prepared alternative design solutions for consideration based on the client's long-range plan during the master planning and design phases.

Thomas G. Matlock Associates, Inc. - Ontario, CA (Architecture, Interiors, Design/Build) 2007-2009

Project Coordinator

- Assisted in architectural design, the production of construction plans, and flow of development activities required to ensure completion of architectural work for new construction and tenant improvement projects.
- Prepared construction documents including site plans, egress plans, floor and ceiling plans, elevations, building sections and details, and material schedules.
- Prepared graphics for schematic design presentation purposes.
- Performed various duties related to architectural construction projects, including building and zoning code research and submittals, materials and equipment research, ADA analysis, and construction compliance.
- Assisted project architect to ensure that plans and specifications are followed by reviewing contractor's submittals, monitoring project progress, and coordinating installation process.
- Successfully prepared materials for and completed two city Conditional Use Permit (CUP) processes.

Kring's Interiors, Inc. - Lawrence, KS 2005-2007

Interior Designer

- Client consultation to determine goals and objectives of design for specific spaces.
- Designed and developed plans, elevations, sections and detailing with specifications of materials & color for floor and wall treatments along with lighting, furniture, and accent details.
- Estimated material and labor costs, worked directly with vendors, placed all orders, scheduled installations, handled all warranty work, observed installation progress and quality.

Education:

Bachelor of Fine Arts (Interior Architecture) University of Kansas - Lawrence, KS 1999-2004

Competencies:

- Proficient in AutoCAD, Adobe Photoshop, Microsoft Office, and BDA including online records search
- Fluent in International Building Codes, Code analysis, and Code implementation
- Knowledgeable in architectural design, construction process, & municipal agency process
- Excellent ability to conceptualize interior detailing: lighting, color, finishes, and space planning.
- Bilingual: Fluent in Russian with extensive knowledge of Russian history, culture and architecture.

Professional Services:

- ICC Plans Examiner Certified
- Professional Member of USGBC